

## LOCHRANZA & CATACOL VILLAGE HALL

### CONDITIONS OF HIRE

#### **Standard Conditions of Hire**

1. During the period of hire, the Hirer will be responsible for supervision of the premises, the fabric and the contents and safety from damage even minimal and for the behaviour of all persons using the premises in whatever capacity. This includes adequate stewarding at events and proper supervision of car parking arrangements so as to avoid obstruction of the highway. All passageways in the Hall to be kept clear especially at emergency exits.
2. The Hirer shall not use the premises for any unlawful or unauthorised purpose, or in any unlawful unauthorised way, nor do anything or bring onto the premises anything which may endanger the Hall, or render ineffective, either in whole or in part, the insurance policies covering the Hall or persons within or in the vicinity of the Hall.
3. The Hirer shall be responsible for (a) obtaining licences that may be needed (1) for the consumption of intoxicating liquor and (2) from the Performing Rights Society, and (b) the observance of the same and all other regulations relevant to the premises stipulated by the Fire master, Strathclyde Fire Brigade, the Local Authority or otherwise.
4. The Hirer shall indemnify the Management Committee for the cost of repair of any damage done to any part of the Hall, or to the contents thereof which belong to the Hall, during or as a result of the hiring.
5. If the Hirer wishes to cancel the booking before the Date of the Event and the Management Committee is unable to secure a replacement booking, it is at the discretion of the Management Committee as to whether the Hire Fee be payable.
6. At the end of the hire, the Hirer shall be responsible for cleaning the Hall as per enclosed instructions and returning any contents removed from their usual positions. Failure to meet these conditions may incur an additional charge, at the discretion of the Management Committee.
7. The number of persons admitted to the hall at any one time shall not exceed:

#### **Main Hall:**

Dining.....100: Sitting.....175:.....Standing.....350:.....Dancing:....250:

#### **Small Hall/Stage:**

Sitting....37:.....Standing.....74:.....Dancing 53:

#### **Committee/Meeting Room:**

Sitting ....19:.....Standing.....38:

The Hirer is responsible for ensuring that this number is not exceeded.

8. The Hall shall be open for the purposes of entertainment other than Monday to Saturday during the hours of 10.00am and 0100am.
9. The Hirer shall take steps to ensure that the use of the Hall as a place of entertainment shall not cause nuisance or detract from the amenity of the area.
10. All passageways and means of exit must remain adequately lit when Hall is in use.

#### **Definitions:**

The Hirer

Individual who hires the Hall or any part thereof, or authorised representative of hiring organisation who signs hiring agreement.

#### **The Period of Hire:**

Period of time for which hire fee is payable.

#### **The Hire Fee**

Payment made for hire of the Hall or part thereof.

#### **The Authorised Purpose**

Purpose of hiring stated on hire form which has been agreed with the authorised representative of the Management Committee who signs hiring agreement.